

ARTWORK SCREENING

Artists desiring to sell work on consignment as a Gallery Artist must submit their work for screening.

PROCEDURE

1. Leave two or three **ready-for-presentation** samples of your artwork in the Gallery office. If size or distance is a problem, submit a CD and a printout of digital photos. Your name, address, telephone number, process, and pricing must be securely attached. Complete and include the form below, being specific about the actual work you perform. You are encouraged to attach a copy of your artist's statement and/or resume.
2. The Screening Committee will evaluate your work for originality and quality craftsmanship. Work must be original, and executed no longer than two years from submittal for screening. Kit work, or work which can be mistaken for kit work, will not be accepted. Artwork may not be accepted if it is similar to work already being shown.
3. Submitted work will be screened for finishing and presentation. Framed items must be securely attached to the frame, and be wired for hanging (no toothed hangers). All other pieces must have suitable devices for safe, stable hanging or placement.
4. Framed work must have glass or plastic (Plexiglas), except where standard practice allows otherwise (e.g., oil paintings). Unframed, matted work should be shrink-wrapped for protection.
5. If you wish to show more than one medium, each must be screened and approved.
6. Artwork which is accepted will be available for sale at all times, and displayed in our Townside gallery as space permits.
7. Upon acceptance, the artist will be required to sign our Gallery Artist Contract, and provide and maintain an Inventory Listing. Allied Arts commission on sales is 30%.
8. The Screening Process normally takes **TWO to FOUR WEEKS**.

ARTIST NOTIFICATION

By submittal of work you attest that it was written, designed and executed by the artist named below.

The artist will receive notification in the mail of the Screening Committee's decision.

Further instructions will be provided at that time.

CUT OR TEAR HERE

PLEASE COMPLETE IN FULL.

ARTIST'S STATEMENT and/or RESUME MAY BE ATTACHED.

Today's Date	Gallery Representative	
Artist's Name		
Address		
City	State	Zip
Telephone	Email	

Describe your work including: medium used, handcrafting performed, and price range
Medium:
Handcrafting performed by the artist:
Intended selling price range: